

ALTURA CITY COUNCIL MEETING MINUTES
August 4, 2026

- Call to Order Mayor, Robert Schell, called the meeting to order at 6:30 p.m. Brad Brouwer, Mike Olson, and Andy VanLoon were present. Paige Ellinghuysen was absent. Brad Romine, Steve Lueck, Marlene Spencer, David Schwantz, Joan Jensen, Ryan Kreidermacher, Jessica Romine, Matt Mohs, and Michelle Herber were in attendance.
- Pledge of Allegiance
- Monthly Minutes Brad Brouwer made a motion to accept the previous month's minutes. Andy VanLoon seconded. Motion carried unanimously.
- Monthly Disbursements/Receipts Andy VanLoon made a motion to accept the city disbursements and receipts. Brad Brower seconded. Motion carried unanimously.
- Planning Commission Steve Lueck reported that the Commission reviewed the current Conditional Use Permits and there are 21 and 7 are active. There was discussion regarding the code book to determine if they are inactive for 6 months, they are no longer valid. The Clerk will investigate. The Commission recommended removing the setback from the house and changing the square footage to 200 feet and requiring anchoring for Accessory Building. The Council reviewed and would like specifics on anchoring. Ordinance 26-01 regarding Storage Containers was presented to the Council. The Commission was advised to change the penalty to \$250/day, develop a permit, and put no restriction in the Commercial, Industrial, and Agricultural Districts.
- Maintenance Report The Maintenance Report was submitted by Brad Romine. The playground is completed except for 1 swing. Brad would like to have a pea gravel party coming up to finish the project. Mike Olson and Brad were given permission to approve whoever they determined to fix the black top patches from the water leaks. Brad had the surveyor maps from around the old turkey plant. Robert Schell made a motion for Brad Romine to meet with Chris Heim and offer \$1 to purchase the land that has City Street and utilities. The surveyor will rewrite the legal description for \$500, and the legal documents and recording will need to be completed. The Council also asked that the surveyor complete a survey from the alley behind pooters down to Matt's shed and the Hardware. Matt Mohs reported that the State of Minnesota has delegated grants again for the lead service line project so letters will be sent out to residents again.
- Fire Department Ryan Kreidermacher reported that the DNR Grant for the pagers has been received. The breakfast will be 9/20 from 9 -12. The department is working on the annual hose testing. At the August Meeting a new Assistant Chief will be appointed for this vacant position. Repairs on the tankers are being completed by the department members. They responded to 2 weather spotting requests. Working on recruitment for more fire and ambulance department personnel.
- Ambulance Department Jessica Romine reported the billing company was able to recover 60% of the bill that is tied up in the court system. They Ambulance agreed to approve that it is settled. The Grant from the office of EMS for \$8700 was used for pagers and tablet. As of December 31, 2026, Jess will resign as director. The position is a 40 hour a week position with the required meetings, phone calls and administrative details. Jess, Ryan Kreidermacher, David Schwantz, Marlene Spencer, Andy VanLoon, and Robert Schell will meet within the next 2 weeks to prepare a job description and get the position advertised.

Treasury Report

The Treasurer's Report was given by the Treasurer. Brad Brouwer made a motion to approve. Andy VanLoon seconded. Motion carried unanimously.

Old Business

Audit

The Clerk will send the audit description to the Council.

New Business

MAOSC Membership

A request came in to renew the membership. The Clerk will contact them to determine if it would benefit the city.

Hometown Fest Donation

Brad Brouwer made a motion to donate \$1500. Andy VanLoon seconded. Motion carried unanimously.

Trunk or Treat

The City was asked if Trunk or Treat could be held in the City Parking lot on October 23 and the Council agreed.

Adjourn

Brad Brouwer made a motion to adjourn at 7:52 p.m. Andy VanLoon seconded. Motion carried unanimously.

Respectfully submitted:

Sandra Pasche
City Clerk

Robert Schell
Mayor