

ALTURA CITY COUNCIL MEETING MINUTES
July 7, 2026

<u>Call to Order</u>	Mayor, Robert Schell, called the meeting to order at 6:30 p.m. Brad Brouwer, Paige Ellinghuysen, and Andy VanLoon were present. Mike Olson was absent. Brad Romine, Larry Kirch, Steve Lueck, Marlene Spencer, David Schwantz, Ron and Jessica Merchlewitz, Joan Jensen, Yvonne Ruhoff and Michelle Herber were in attendance.
<u>Pledge of Allegiance</u>	
<u>Monthly Minutes</u>	Brad Brouwer made a motion to accept the previous month's minutes Andy VanLoon seconded. Motion carried unanimously.
<u>Monthly Disbursements/Receipts</u>	Brad Brouwer made a motion to accept the city disbursements and receipts. Andy VanLoon seconded. Motion carried unanimously.
<u>Planning Commission</u>	Steve Lueck reported that the Commission is working on the Comprehensive Plan and the Council will be sent the updates for their input as they proceed. They are working on the Storage Container Ordinance. The Commission recommended to remove the setback from the house and change the square footage to 200 feet for the Accessory Building. The Council would like the revision at their next meeting. The Commission requested the Clerk to send out notices to residents to determine which Conditional Use Permits are still in place.
<u>Maintenance Report</u>	The Maintenance Report was submitted by Brad Romine. Brad Brouwer made a motion to purchase 2 picnic tables for the Veterans Memorial Park for \$2269.82 with the donation from the Altura Development Corporation and the City covering the difference. Andy VanLoon seconded. Motion carried unanimously. The survey has been completed of the old turkey plant and Chris Heim would need a variance as he would not meet the setbacks.
<u>Fire Department</u>	Brad Romine reported the pagers for the ambulance and fire department have been ordered and the grant paperwork has been submitted for payment.
<u>Ambulance Department</u>	There was no report.
<u>Treasury Report</u>	The Treasurer's Report was given by the Treasurer. Brad Brouwer made a motion to approve. Paige Ellinghuysen seconded. Motion carried unanimously.
<u>Old Business</u>	
Audit	Six requests were sent out from the information from the League of Minnesota Cities last month. One of the firms replied and would be \$18000-\$20000. There is no time line so nothing was decided.
<u>New Business</u>	
Election Judges	Brad Brouwer made a motion to accept the election judges as follows: Yvonne Ruhoff, Joan Jensen, Karen Moger, Raelene Stanislawski, Holly Muller, Sandra Pasche, Becky Zittel, Julie Johnson, and Carrie Speltz. Andy VanLoon seconded. Motion carried unanimously.
Approve Liquor License	Brad Brouwer made a motion to approve Pooter's Sports Bar and Taqueria El Lunar liquor license for 2026/2027. Andy VanLoon seconded. Motion carried unanimously.
Softball fields 8/1	Andy VanLoon made a motion for St Charles softball league to use our ball fields at no charge for a softball tournament on 8/1. Brad Brouwer seconded. Motion carried unanimously.

Altura Hometown Fest

Brad Brouwer made a motion to approve the request from the committee to install a 22 feet concrete slab on Center Ave E for their burn out pit that the Committee will fund. Andy VanLoon seconded. Motion carried unanimously.

Monarch House support

Larry Kirch is submitting a grant on behalf of the DNR for State Historical Society Funds to improve the Monarch House and is asking area towns for their support. Paige Ellinghuysen made a motion to approve. Brad Brouwer seconded. Motion carried unanimously.

Sheriff's candidate Charles Rolbecki

Charles Rolbecki was in attendance to introduce himself and his experience in law enforcement. The Council and attendees had opportunity to ask questions and request how local law enforcement can help the community.

Adjourn

Brad Brouwer made a motion to adjourn at 7:17 p.m. Andy VanLoon seconded. Motion carried unanimously.

Respectfully submitted:

Sandra Pasche
City Clerk

Robert Schell
Mayor