

ALTURA CITY COUNCIL MEETING MINUTES  
March 10, 2026

- Call to Order Mayor, Robert Schell, called the meeting to order at 6:30 p.m. Brad Brouwer, Paige Ellinghuysen, Mike Olson, and Andy VanLoon were present. Brad Romine, Steve Lueck, Ryan Kreidermacher, Marlene Spencer, David Schwantz, Ben Klinger, Chris Heim, and Steve Drenkhahn were in attendance.
- Pledge of Allegiance
- Monthly Minutes Mike Olson made a motion to accept the previous month's minutes. Brad Brouwer seconded. Motion carried unanimously.
- Monthly Disbursements/Receipts Andy VanLoon made a motion to accept the City disbursements and receipts. Paige Ellinghuysen seconded. Motion carried unanimously.
- Planning Commission Steve Lueck presented the Comprehensive Survey to the Council for approval to send out with the water/sewer bills April 1<sup>st</sup>. The Council approved and Bob will talk with Trisha Badillo regarding a translation of the survey for the Spanish population in town. The Council advised the clerk to send a letter to the resident at 113 Center Avenue that they are not allowed to burn and the only fire allowed is a recreational fire. The Lions Club will be asking residents to sponsor a flag on their property that will be put up several times per year. There was much discussion about how and where they will be installed as to not interfere with curb stop locates. Any locates will not be paid by the City. The Flags should stay on private property.
- Maintenance Report The Maintenance Report was submitted by Brad Romine. Brad Brouwer received an estimate from Johnson and Scofield Surveying for \$5350 to locate property lines, easements, and alley ways on the property that was purchased by Chris Heim. Chris will be listing a portion of the property for sale soon. Brad Brouwer made a motion to have Brad Romine contact Joel Thoreson Surveying to get an estimate and go with whichever surveyor not to exceed \$5350. Andy VanLoon seconded. Motion carried unanimously. Brad Romine and Mike Olson will decide and move forward. This quote does not include any splitting of parcels. Chris Heim agrees to pay half the cost.
- Fire Department Ryan Kreidermacher reported they responded to 1 call last month. He and Dan Horvat will be attending training on the new fire reporting system.
- Ambulance Department There was no report.
- Treasury Report The Treasurer's Report was given by the Clerk. Brad Brouwer made a motion to approve. Andy VanLoon seconded. Motion carried unanimously.
- Old Business
- Yearly review of Ordinances The Council reviewed the ordinances with no changes at this time.
- Yearly Fire Relief Donation Ryan Kreidermacher asked the Council to come up with a plan for the allocation of the Fire Relief donation so that every year it does not have to be discussed. After discussion Mike Olson made a motion to split the \$120000 donation to 75% in the equipment fund and 25% in the fire/ambulance fund. Paige Ellinghuysen seconded. Motion carried unanimously. This will be reviewed yearly.

Payroll Contract

Jack Harvey's contract for payroll preparation was \$395/month. Payroll Vault quote was for 4045 but will not file PERA. ADP quote was for 7916. Brad Brouwer made a motion to stay with Jack Harvey as this system is working well. Paige Ellinghuysen seconded. Motion carried unanimously.

New Business

Winona County Hazard Mitigation Plan

Ben Klinger was in attendance and explained the Winona County Mitigation Plan that the Council had approved the resolution. This plan identifies hazards in the County and is reviewed every 5 years. This must be in place in order to have FEMA or State Distaster Funds available.

Rollingstone Snowmobile Club Gambling

Mike Olson made a motion to approve the Rollingstone Snowmobile Club for their gambling license for August 29 at Pooters. Paige Ellinghuysen seconded. Motion carried unanimously.

Lawn mowing bid

Bill Goetz is interested in giving the City a bid for lawn mowing. The City is not interested at this time.

Closed session

The Council entered into a closed session to determine wage Adjustments at 7:35.

Reopen meeting

Robert Schell reopened the regular meeting at 7:50. Brad Brouwer made a motion to approve the wage adjustments. Andy VanLoon seconded. Motion carried unanimously.

Audit

The Council asked the clerk to gather information regarding an official audit and bring back next meeting.

Adjourn

Paige Ellinghuysen made a motion to adjourn at 7:55 p.m. Mike Olson seconded. Motion carried unanimously.

Respectfully submitted:

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Sandra Pasche  
City Clerk

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Robert Schell  
Mayor