

ALTURA PLANNING COMMISSION MEETING MINUTES
January 5, 2026

- Call to Order Planning Commission Member, Steve Lueck called the regular meeting of the Altura Planning Commission, held at the Altura City Hall, to order at 6:00 p.m. with members Don Dvorak, Matt Monahan, Raelene Stanislawski and Becky Zittel present. In attendance were Brad Romine, Michelle Herber, and Robert Schell.
- Recess for Opening Hearing Steve Lueck recessed the regular meeting.
- Call to order Public Hearing Steve Lueck called to order the public hearing to consider the vacation of a permanent sewer easement Robert Kreidermacher Property. Resolution 26-01. The permanent easement was intended for a sewer main that was to flow to a lift station. The lift station was constructed someplace else, making the permanent easement mentioned unnecessary and of no value to the public. There was no written comments. There was no questions or comments.
- Adjourn Open Hearing Don Dvorak made a motion to adjourn. Raelene Stanislawski seconded. Motion carried unanimously.
- Call to order Public Hearing Steve Lueck called to order the public hearing to consider the vacation of a roadway easement on the Robert Kreidermacher Property. Resolution 26-02. The permanent easement was intended to be an access route to the lift station. The lift station was constructed someplace else, making the permanent easements mentioned unnecessary and of no value to the public. There was no written comments. There was no questions or comments.
- Adjourn Open Hearing Don Dvorak made a motion to adjourn the open hearing at 6:05. Raelene Stanislawski seconded. Motion carried unanimously.
- Recall the regular meeting Steve Lueck recalled the regular meeting to order.
- Minutes Raelene Stanislawski made motion to approve last months minutes. Matt Monahan seconded. Motion carried.
- Building Permits The building permits were reviewed. Matt Monahan made a motion to approve. Becky Zittel seconded. Motion carried.
- Council Report There was nothing from the Council.
- Old Business
Comprehensive Plan Becky Zittel prepared an outline guide for the Commission to start updating the Comprehensive Plan. She was thanked for her work. One goal for the commission is to align the Comp Plan with the Code Book. The Commission discussed information to gather to start updating the comp plan: list of businesses, churches, well information and usage per year, city ponds and lift station information, pond failure year. In talking about the old pre treatment facility, it's no longer of use. Any new business would have to pretreat prior to entering the sewer system. Also discussed was solar panels, Verizon tower, list of fire department, ambulance department and maintenance equipment and personnel, parks, recreation, snowmobile trails and recreation vehicle trails, businesses. Future goals – walking trails around memorial park. Transportation – rolling hills transport, school and history of school, lending library, and blessing box. There should be input from the Council and Residents as the process proceeds. This will be a work in progress.

New Business

Public Hearing recommendation Matt Monahan made a motion for the Commission to recommend to the Council that they approve both easement vacations. Don Dvorak seconded. Motion carried unanimously.

Peddlers Reg and App The Commission review the information presented to by the Clerk. They question if background checks are done to obtain a license. The Clerk will check. They had concern that this would affect non profit organization kids selling door to door. This will be brought back next month.

Coniditional Use Permit The Clerk presented an updated application form. They had a question if it's a law that a CUP follows the property and can that be changed. This will be brought back next month.

Dumpster Permit The Clerk presented a Dumpster Application Permit Form due to the new ordinance. Updates will be made and brought back next meeting.

Adjourn Raelene Stanislawski made a motion to adjourn at 6:39 p.m. Matt Monahan seconded. Motion carried.

Respectfully submitted:

Sandra Pasche
Altura City Clerk