

ALTURA CITY COUNCIL MEETING MINUTES  
September 10, 2024

- Call to Order Mayor, John Mask, called the meeting to order at 6:30 p.m. Brad Brouwer, Paige Ellinghuysen, and Mike Olson were present. Michelle Herber, Matt Mohs, Sawyer Hander, Dan Horvat, Dave Schwantz, Yvonne Ruhoff, Andy VanLoon, Jessica Romine, Joan Jensen and Marlene Spencer were in attendance.
- Pledge of Allegiance.
- Monthly Minutes Brad Brouwer made a motion to accept last month's minutes. Mike Olson seconded. Motion carried.
- Monthly Disbursements/Receipts Paige Ellinghuysen made a motion to accept the receipts and disbursements. Brad Brouwer seconded. Motion carried.
- Planning Commission There was no report.
- Maintenance Report The Maintenance Report was given by Dan. Brad Brouwer made a motion to approve the purchase of the Norton 6200 auto door opener for city hall. Paige Ellinghuysen seconded. Motion carried. The cost for the asbestos inspection sampling for the school building would be 6300-8500. The Council will table until they have an interested buyer. Brad Brouwer made a motion to pay up to \$2000 for the storm pipe for 1<sup>st</sup> Ave SW. Mike Olson seconded. Motion carried. This might be reimbursed by the disaster funding.
- Fire Department Dan Horvat, Chief, reported their breakfast fundraiser will be this Sunday. The department is going to help with kids games for the Hometown Fest.
- Ambulance Department Jess Romine reported to the Council, she has been in contact with Everest regarding a new ambulance purchase. She needs to know if we are members of a buyers group. Brad Brouwer will get her the information. A new ambulance would take 2-3 years. Right now there is a demo ambulance available for around \$260000. The department could customize immediately. It's bigger than our current ambulance and Jess is going to discuss with the department about their ability to drive a larger rig. She will also check on the warranty and current mileage.
- Treasury Report The Treasurer's Report was given by the Treasurer. Brad Brouwer made a motion to approve. Paige Ellinghuysen seconded. Motion carried.
- Old Business
- Lead Service Line Inventory Matt Mohs reported State Lead Service Line results for Altura residents was 159 non lead, 0 lead, 16 galvanize and 16 unknown. The Department of Health will be sending the City the next steps. A mailing will go out to the lead and galvanized line residents.
- 1<sup>ST</sup> Street Reconstruction Matt Mohs presented the Feasibility Study. The Council agreed not to include sidewalks as the residents at the informational meeting were not in favor of it. There will be sidewalks by the Lutheran Church. The council agreed not to put in boulevard trees. The Council agreed to include 6 sump pump connections for now. Homeowners will be asked to determine if more are needed. The 2<sup>nd</sup> Avenue NE sanitary sewer reconstruction will be included in this project. Brad Brouwer made a motion to accept. Mike Olson seconded. Motion carried. Brad Brouwer made a motion for Bolten and Menk to order a final design. Mike Olson seconded. Motion carried.

Memorial Park  
Joan Jensen reported the names will be added by next weekend. Adam Burt will be installing 72 pavers, 13 of which are sold. The City will cover the cost of the unsold pavers. Joan asked if the Farmers Market for 2025 could be at the pavilion. The Council agreed.

Sidewalk Ordinance  
The sidewalk ordinance was sent to the attorney for clarification. His review should be back this week.

Parking Ordinance  
The parking ordinance was sent to the attorney for clarification. His review should be back this week. Paige Ellinghuysen made a motion to order signage “no truck and trailer parking on city streets unless loading or unloading” to be put at both ends of town. Mike Olson seconded. Motion carried.

School building  
The Council denied the purchase offer from Robert and Shelly Schell. The City will be keeping the park. Brad Brouwer made a motion to start the process of separating the park from the building with the city street to go to the end so there are 2 separate properties. Paige Ellinghuysen seconded. Motion carried. The school building will be advertised for sale with a deadline of 11/1.

New Business

Horvath Tower Rent  
Horvath properties has offered the City buy out of their contract for \$135000. Brad Brouwer made a motion to approve if they complete the survey. Mike Olson seconded. Motion carried.

Neumann Propane Contract  
Brad Brouwer made a motion to prepay 1000 gallons. Mike Olson Seconded. Motion carried.

Truck or Treat  
The Council approves the use of the city parking lot for Trunk or Treat on Friday October 25 from 4 – 6.

Voting Booths  
Brad Brouwer made a motion for the Clerk to purchase up to 5 table top voting booths. Paige Ellinghuysen seconded. Motion carried.

Adjourn  
Brad Brouwer made a motion to adjourn the meeting at 7:58. Paige Ellinghuysen seconded. Motion carried.

Respectfully submitted:

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Sandra Pasche  
City Clerk

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John Mask  
Mayor