

Pavilion Reservation Form

There is a \$50.00 fee for reserving the pavilion at the park.

Reservations are only taken after January 1st for the current and upcoming year. No reservations are taken before that date.

Reservations taken over the telephone by simply calling City Clerk 507-796-5461 and asking if the date you are looking to reserve is available. You will be sent a reservation form. The form and deposit must be returned within two (2) weeks from the telephone call or if your reservation is less than 2 weeks, the form and deposit must be returned before your reservation date.

You are responsible to collect all garbage and place it in the proper containers and return the pavilion in the same condition in which it was found. Failure to do so, may lead to penalty/fee assessed to the responsible party.

Reservation Affidavit

Name of Individual or Organization Responsible: _____

Address: _____ City, State: _____ Zip: _____

Phone: _____ Signature: _____

Date of Pavilion Reservation: _____

Time of Use: _____

I _____, understand and agree that I am responsible for damage to grounds, excessive litter, missing property, misuse to the facility, and any other expense incurred to the City will be assessed to me.

Office Use Only

Date received: _____

Paid \$50.00 fee Yes No

Condition of Pavilion after use Acceptable Unacceptable, explain _____

Cost/fine assessed to responsible party \$ _____